

Town of Irvington, Virginia Planning Commission
Regular Meeting, October 9, 2025
53 King Carter Drive, Irvington, Virginia
Summary Minutes from the October 7, 2025 Regular Meeting

1. **Call To Order** – Chairman Tom Chapman called the meeting to order at 6:30 pm
2. **Roll Call and Determination of Quorum**
 - a. Commission Members present: Tom Chapman, David Clarke, Viv Ralls, Marston Smith, Ruth Fuller, Jeremy Taylor, Steve Strait, Justin Nelson, and 12 residents and TC members.
3. **Approve Minutes**
 - a. Minutes were from September 2 as submitted, all in favor
4. **Report From Chair - T. Chapman**
 - a. Vivian Ralls, new PC member unanimously elected as Secretary
5. **Public Hearing**
 - a. None
6. **Public Comment**
 - a. None
7. **Report from Town Administrator - J. Nelson**
 - a. None
8. **Old Business**
 - a. Review of Report from Public Safety and Traffic Calming Committee. M. Smith. V. Ralls and MC Taylor were added to the Committee.
 - b. Discussion of R-1 and R-2 minimum dwelling square footage - reviewed previous recommendation to remove minimum dwelling area for R-1 and R-2 continues to propose Section 154 of our code be revised in this manner. T. Chapman

9. New Business

- a. Cup#2025.Cotter.Motion 1 - T. Chapman made a motion to recommend. Seconded by Jeremy Taylor, unanimously approved. To recommend the applicants get VDH to certify the septic is adequate for the proposed dwelling. Motion#2 T. Chapman made a motion to table CUP until we hear back from VDH. Seconded by Steve Strait, unanimously accepted.
- b. Cup#2025.Bruse.Motion 2 - Steve Strait made a motion to recommend approval of CUP Bruse to the Town Council. Seconded by Jeremy Taylor, motion was unanimously approved.

10.Roundtable Discussion

11.Next Meeting

- a. Nov. 4 regularly scheduled meeting moved due to election day holiday. November 11, 2025, PC Regularly Scheduled Meeting at Irvington Town Hall, 6:30 p.m.

12.Adjourn

- a. Upon motion, duly seconded and approved, the meeting was adjourned.